My upload has errors. How do I correct them?

11/17/2026 4:04 pm CST

When your ACA file is finished uploading, click the 'OK' button. You'll then be shown a box indicating how many lines of your CSV file were processed and how many lines were skipped. If there are errors, you'll see more specific error messages listed line by line, corresponding with the lines in your CSV. Below you will find a file containing an outline of each error message and troubleshooting options.

ACA Upload Error Messages.xlsx