Q7: How do users create corrections for State E-File?

12/03/2024 4:56 pm CST

If at least the State E-File status has been updated to "Submitted", then the user can proceed with State corrections by clicking on the 1095 hyperlink that appears under the **Batch Options** box for *Corrections*. Next, the user can select as many Employees that need to be corrected and click on "Enable Correction". **Note:** The "State" column is the State that appears on the Employee's 1095. If the Employee lives outside of the selected State, but was E-Filed, that State will appear under "E-Filed In Other States".

	ACA-C	Count:	2	1095 Cnt:	26		Batch Options				
	2019	Error:	0	Lock:			Edit Filenames				
	NewSTate	E-File:	03/24/20	20 Fulfilment:	03/24		Corrections: 1094s 1095s				
	110349	State:	☑ 03/24/20	20 Complete:			Select States for E-File: ??				
Corre	ct 1095s										
C	Company		EIN	Company ID	Last	First			State	E-Filed In	
	Company		EIN	Company ID	Last	First	SSN	DOB	State	E-Filed In Other States	
E	ACA-C State Tes	ting Company O	60-8989898		Barber	Sammy	011-01-0011		UT	NJ.	1
	ACA-C State Tes	ting Company O	60-8989898		Black	Adele	887-67-4647		NJ.	N/A	
E	ACA-C State Tes	ting Company O	60-8989898		Blue	Anika	558-55-8558		NJ.	N/A	
E	ACA-C State Tes	ting Company O	60-8989898		Doe	Anderson	226-22-6226		NJ.	N/A	l
E	ACA-C State Tes	ting Company O	60-8989898		Gold	Allen	137-13-7137		NJ.	N/A	
	ACA-C State Tes	ting Company O	60-8989898		Green	Annita	449-44-9449			N/A	
E	ACA-C State Tes	ting Company O	60-8989898		Greys	Apple	101-01-0101			NJ.	
	ACA-C State Tes	ting Company O	60-8989898		Pink	Audrey	277-27-7277		L	N/A	
1 1	ACA-C State Tes	ting Company O	60-8989898		Platinum	Aaron	589-99-9774		L	N/A	
		ting Company O	60-8989898		Puff	Cream	020-22-0002		FL	NJ	

Once corrections have been enabled, the user will also need to click on "Select States for E-File" to select the Employee(s) for the applicable State.

	2				Batch Options		
		O Lo	ick:		Edit Filenames: Le		
	03	/24/2020 Fi	ılfillment: 🗹		Corrections: 1094		
	03		omplete:		Select States for E	-File: 77	
w Jersey	Indivi	dual Employe	e State E-File	Selection	\$		×
	State	First Name	Last Name	Company Na	me	EIN	
Included	State	First Name	Last Name	Company Nar	ne 🔺	EIN	
		Annita	Green	ACA-C State	Testing Company O	60-8989898	^
		Apple	Greys	ACA-C State	Testing Company O	60-8989898	
		Arianah	Silver	ACA-C State	Testing Company O	60-8989898	
	FL	Cream	Puff	ACA-C State	Testing Company O	60-8989898	
	NJ	Adele	Black	ACA-C State	Testing Company O	60-8989898	
	NJ	Anika	Blue	ACA-C State	Testing Company O	60-8989898	
	NJ	Anderson	Doe	ACA-C State	Testing Company O	60-8989898	
	NJ	Allen	Gold	ACA-C State	Testing Company O	60-8989898	
	NJ	Audrey	Pink	ACA-C State	Testing Company O	60-8989898	
	NJ	Aaron	Platinum	ACA-C State	ACA-C State Testing Company O		
	NJ	Abbey	Red	ACA-C State	Testing Company O	60-8989898	
	NJ	Andi	White	ACA-C State	Testing Company O	60-8989898	
	NJ	Audi	Yellow	ACA-C State	Testing Company O	60-8989898	~
		Cur	rent View Total:	26 / Number Se	lected: 14 Exp	ort current view t	o CSV

After the user has prepared the State corrections, the user can check the "State" check box, which will direct the user to check the box to "Submit State E-File Correction". The user should click "Next" to proceed to the "E-File, Fulfillment, & State E-File" box to review the number of Employees selected and review the verbiage before clicking on "Submit".

						Count:	2	1095 Cnt:				
						Error:	0	Lock:		Edit Filen		
						E-File:	03/24/2020	Fulfilment:		Correctio		
						State:	03/24/2020			Select St		
						P E-Fi	le, Fulfillment, & S	tate E-File: N	lewSTate	х		
2019 > NewSTate						Sele	cted: State E-File	Dnly				
		2			Batch Options	New	STate State: \$1.1	5(1 NJ)				
19	Error:	0	Lock:		Edit Filenames: Level 1 Level 2	Tota	Cost: \$1.15					
	E-File:	03/24/2020	Fulfilment:	03/24/2020	Corrections: 1094s 1095s Cu	Once char	e you click on the s ged \$1.15 (plus ap	ubmit button b plicable sales (elow your account wi & use tax) and we wil	l be		
0349 AB		03/24/2020			Select States for E-File: 77	ftwil	ediately begin fulfil liam.com/CCH INCI	ORPORATED w	est. As a result, ill incur substantial co	osts for		
E-File & Fulfillm	nent: NewSTa	te			0 ×	post	age and nandling.	CES TO YOUR	ACCOUNT ARE FINAL	AND		
E-File:	Pending on	03/24/2020 at 1	16:09:37			NO	CREDITS OR REFUN	IDS CAN BE G	IVEN.			
Fulfillment:	nent: Pending on 03/24/2020 at 16:09:37						FAILURE TO PAY THE ABOVE CHARGES MAY RESULT IN INACTIVATION OF YOUR ACCOUNT. BY CLICKING ON THE LINK					
State E-File:	Submit S	tate E-File Corre	ection (Previ	ously Completed	on 03/24/2020 at 16:09:39)	DELG	ow YOU HEREBY AC	clicking the l	OLLOWING:			
	P	Prices will be shown	n on a subsequ	ent confirmation scre	en.	ftwil	liam.com/CCH INC	ORPORATED to	the Form(s) on beha	If of the 🗸		
					Next Cancel				Submit	Cancel		

The user is able to hover over the "State" check box to review the History of when batch submissions were made.

Count:	2	1095 Cnt:	25	Batch
Error:	0	Lock:		Edit Fil
E-File:	06/05/2020	Fulfillment:	06/05/2020	Correct
State:	06/08/2020	Complete:		Select
Print:	NJ State E-File NJ State E-File NJ State E-File NJ State E-File NJ State E-File	e Pending Corre e Submitted on e In Process on 2 e Pending on 20	ction on 2020-06-08 at 2020-06-05 at 19:15:50 2020-06-05 at 19:15:49 20-06-05 at 19:15:48	15:55:26