Q6: How do users create corrections for E-File and/or Fulfillment?

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First, users would need to navigate into their batch to click on the 1094 and/or 1095 hyperlinks within the Batch Options box to select the Employer (Company) and/or Employees, depending on what's being corrected. Please review the IRS Instructions for the ACA-B or ACA-C series in regards to corrections. Then, the user would navigate to the Employer (Company) being corrected to make any necessary updates. See Q6a and Q6b below.