

Form 945

11/24/2025 10:37 am CST

To learn more about the form, refer to the Form 945 Instructions under [Purpose of Form 945](#).

Note: Users are responsible for paper filing the Form 945s; it is not included in the [Fulfillment Services](#) offered by ftwilliam.com.

Tip. Companies that use their EIN and not a TIN to file 1099s and to make the Form 945 deposits: If the same EIN is used to file 1099s and to report taxes withheld for multiple plans, then users may file one Form 945. Otherwise, if a separate EIN/TIN is used for each plan, file one Form 945 for each plan.

Adding Paid Preparers

If users have Paid Preparers working on any of your filings, then users can add a record for them. Click the "Edit Paid Preparers" link under "Edit Payer Data", then click "Add Preparer". Enter the preparer's first and last names and click "Add Preparer". You can then select the preparer and enter the rest of the information for them; make sure to click "Update" to save the data.

Edit Payer Data	
1096/1099-R/945	Status
Edit Payer	OK
Edit 945	???
Edit 945A	
Edit 945X	
Edit Paid Preparers	

