

# How to Brand Divisions for the Portal Using Different Logos

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To set up Portal Branding for Divisions, the Master Admin User must first set up Divisions. Once Divisions have been set up, the Master Admin User or a Designated Admin will be able to set up division branding.

You can access the Portal Branding page through the Wolters Kluwer Logo>Administrative Tasks>Portal / Workflow> Portal Branding or through the Portal Global or Plan Level Dashboard> Module Options>Portal Branding. At the top of the screen, a drop-down list will appear to select the specific division to brand. **Note:** If you would like to use the “Default” divisions branding for one or more of your other divisions, you can check the box “Use default division” and click “Save”.

